



DATE: 1/19/2022
SCHOOL: Welby Elementary
PRINCIPAL: Aaron Ichimura

This year, the official Jordan School District (JSD) Safe Routes to School (SRTS) Plan Form will be managed digitally and delivered through email, rather than in printed, hard copy format.

Utah State Law requires that every elementary and middle school develop, review and/or update a SRTS Plan each year, to be implemented at the beginning of the following school year. The plan is for students that walk and bike to school, who are not eligible for busing services.

The school's administration and school community council should collaborate on plan development and are encouraged to invite/include the respective city's engineering office and police department in the process. Each city's engineering department manages city sidewalks, crosswalks, lights and related signage, etc. Crossing guards are funded and staffed by the police departments. The Utah Department of Transportation (UDOT) oversees the SRTS program and provides related direction, support, online mapping software and retains finalized plans for state records.

Contact Information for Cities, Police, UDOT and District attached

DATES / TIMELINE FOR PLAN COMPLETION:

- November: The JSD Official Safe Routes to School Plan Form released to principals in Jordan Administrative Memo (JAM) email
- January: All plans and UDOT online routes map and public notes due to JSD Risk Management at Auxiliary Services **DUE NO LATER THAN FRIDAY, JANUARY 21, 2022.**
- February: All plans are sent to the respective cities for review.
- Feb.-March: Plan review/approval group meetings held with each principal, city engineer, police and district personnel. District will schedule appointments with principal, city engineer and police department.
- April-May: District meets with each Administrator of Schools to finalize all plans.
Copies of finalized plans disseminated to each city's engineering office and police dept.
Finalized plans uploaded to the JSD Google Drive for school and district personnel.

Instructions and requirements for the Safe Routes to School Plan are listed on the next page. If you need to include additional pages with this form, please attach them in PDF format.

SCHOOL: Welby Elementary

INSTRUCTIONS FOR PLAN. Check off

when completed.

Additional resources from UDOT available at: www.saferoutes.utah.gov

SAFE ROUTES PLAN TEAM. Identify a school team. Recommended to include the School Safety Committee and School Community Council. Record meeting minutes and keep on file at school. Recommended to invite the **CITY ENGINEER AND POLICE** representatives to planning meetings. See attached contact info.

WALKING ROUTES MAP. Using the UDOT mapping software: www.saferoutesutahmap.com create/update the school boundary (red line), routes to school (green line) and the location of crossings, crossing guards, traffic lights, stop signs, etc., using the icons available in the software. Once complete, "Submit" the UDOT map online for approval. UDOT's software will provide a link to be inserted into this plan form and that can be posted on the school's Website. If you cannot remember the school's USERNAME and PASSWORD contact JSD Risk Management: 801-567-8876, 801-567-8625, or 801-567-8623. Using the UDOT mapping software provides consistency and easy access for parents/guardians to review routes without needing a username or password. Completed plan forms will be kept on the Jordan District Google Drive.

TEXT DESCRIPTION OF SAFE ROUTES. Develop a written description of the safest routes to school for students to walk or bicycle under the PUBLIC NOTES tab in the UDOT software. Additional info that can be included: areas of no sidewalk, busy roads/areas of caution or concern, Other hazards (i.e. canals, steep hills, construction, etc.). The TEXT DESCRIPTION should be included in this plan form.

LOADING/UNLOADING ACCESS ZONES MAP. Separate bus and car zones indicated on school property.

DISTRICT AND MUNICIPALITY ISSUES/CONCERNS. List issues/concerns for the District to address on the school property, such as parking lot signs, paint, etc. List issues/concerns for the City to address along the safe routes, such as needed sidewalks, requested crossing guards, etc.

REQUIRED SIGNATURES, INITIALS AND DATES. At the school, the Safe Routes to School Plan should be reviewed and approved by:

- **REQUIRED** Principal - initial and date the bottom of all pages as "approved" and sign and date where indicated on signature page towards the back of the form.
Any future changes will require initials and dates as "amended".
- **RECOMMENDED** School Community Council Representative on signature page only.
- **RECOMMENDED** School PTA Representative on signature page only.

EMAIL FORM once completed and signed to Risk Management at Auxiliary Services: judy.bird@jordandistrict.org, jeffrey.beesley@jordandistrict.org, or lance.everill@jordandistrict.org

FINAL PLAN REVIEW MEETING. Risk Management will schedule at final plan review meeting with the principal, District personnel, the City's engineering office and police department. Once approved, the City will sign the plan. Risk Management will review the plan with the Administrator of Schools, and both will sign, finalizing/completing the plan.

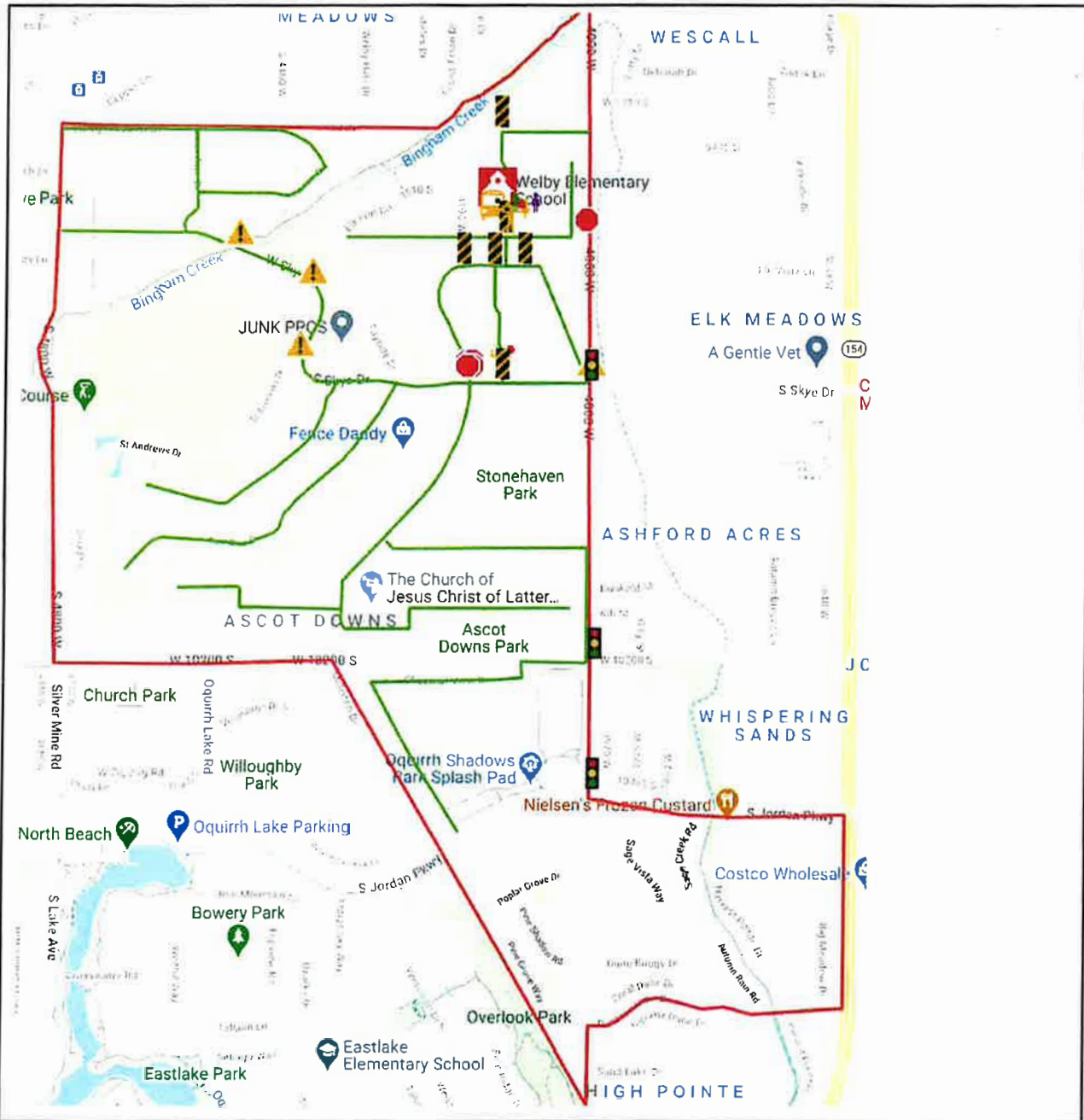
COMPLETED PLANS. The District will send completed plans to the city engineer and police dept. and will upload the plans to the JSD Google Drive for the schools and District personnel.

WALKING ROUTE MAP

www.saferoutesutahmap.com

Insert here, WALKING ROUTE MAP online link from the UDOT mapping Website:

<https://www.saferoutesutahmap.com/map/school-maps/welby-elementary-721>



Approved:
Principal Initials/Date 4/25/22

Approved:
Principal Initials/Date

Municipal/City Rep. Initials/Date

Municipal/City Rep. Initials/Date BC 2/23/22

Amended:
Principal Initials/Date

Amended:
Principal Initials/Date

Municipal/City Rep. Initials/Date W 3-10-22

Municipal/City Rep. Initials/Date

TEXT DESCRIPTION OF SAFE ROUTES

Provide a written description of the safe routes that students should take. Consider dividing the routes into sections or zones. This description should correspond with the WALKING ROUTES MAP on the preceding page. **Highlight changes** from previous year Safe Routes to School Plan.

Insert here, TEXT DESCRIPTION OF SAFE ROUTES, or link to the UDOT mapping Website:

SIDEWALKS ON SKYE DRIVE

The sidewalks along Skye Drive provide a safe avenue for students to walk to school. Students are asked to avoid any fence climbing or walking in the middle of the road on this thoroughfare. Children must watch for vehicles and move through the areas without sidewalks as quickly as possible. The areas without sidewalks on the south side are marked on the map with hazard signs.

GULLY PARKWAY

The gully parkway surrounding Welby has many shrubs and trees that obscure children as they walk to and from school. Children should be cautioned about safe walking practices when using the pathways. Students should walk in groups or with partners.

STOPLIGHT AT 4000 WEST AND SKYE DRIVE

A stoplight at this intersection replaced the original four-way stop. No adult assistant is available for children needing to travel north or south on 4000 West by crossing Skye Drive as indicated by the hazard sign on the map. Students need to use the crosswalk at this intersection. They will need to push the button on the sign, and then watch to see that traffic stops before proceeding to cross this street. Students should be cautioned to wait for the green light and check both ways before crossing, especially when riding a bike.

CROSSWALK AT WELBY

There is only one crosswalk at Welby to cross 9580 South in front of the school. Students will need to walk to the crosswalk before attempting to cross the street. There will be an adult crossing guard on duty at this crosswalk before and after school.

STOPLIGHT AT 10200 S. AND 4000 W.

Please use the light to cross 10200 S.

Approved: Principal Initials/Date <u> <i>JB</i> 4/25/22</u>	Approved: Principal Initials/Date _____
Municipal/City Rep. Initials/Date <u> <i>JK</i> 4/23/22</u>	Municipal/City Rep. Initials/Date <u> <i>BK</i> 2/23/22</u>
Amended: Principal Initials/Date _____	Amended: Principal Initials/Date _____
Municipal/City Rep. Initials/Date <u> <i>W</i> 3-10-22</u>	Municipal/City Rep. Initials/Date _____

LOADING/UNLOADING ACCESS ZONES MAP on school property

Insert here, LOADING/UNLOADING MAP, or link to school's Website where this map is posted:



Approved:
Principal Initials/Date 4/25/22

Municipal/City Rep. Initials/Date 2/23/22

Approved:
Principal Initials/Date

Municipal/City Rep. Initials/Date BK 2/23/22

Amended:
Principal Initials/Date

Municipal/City Rep. Initials/Date W 3-10-22

Amended:
Principal Initials/Date

Municipal/City Rep. Initials/Date



DISTRICT ISSUES/CONCERNS at school

MUNICIPALITY/CITY ISSUES/CONCERNS

No issues at this time.

School patrons mentioned that cars and buses are not slowing down enough for pedestrians on Liberty Creek (cross coordinate ~~Elk Rim Road 9510 South~~ Liberty Ridge Circle). School patrons have requested a crosswalk, a four-way stop, signage, and/or a speed bump be placed here.

Approved:
Principal Initials/Date 4/25/22
Municipal/City Rep. Initials/Date 2/23/22

Approved:
Principal Initials/Date
Municipal/City Rep. Initials/Date 2/23/22

Amended:
Principal Initials/Date
Municipal/City Rep. Initials/Date 2-10-22

Amended:
Principal Initials/Date
Municipal/City Rep. Initials/Date

DISTRICT SIGNATURES

SCHOOL: Welby Elementary

The Safe Routes to School Plan has been reviewed for completeness and has all of the required signatures.

APPROVED BY:
District Committee Member

Jeffrey Beesley _____ *Jeffrey Beesley* _____ 23 Mar 2022
Print Name Signature Date

APPROVED BY:
Administrator of Schools

Amended: Initials/Date _____	Amended: Initials/Date _____
--	--

Jill Durrant _____ *Jill Durrant* _____ 3.23.22
Print Name Signature Date

DATE: _____

Amended: Initials/Date _____	Amended: Initials/Date _____
--	--

The Safe Routes to School Plan is incomplete. Please review and re-submit with the following corrections: